RSA Elections Procedures

Before the election begins
- At least three weeks prior to the elections, the elections are officially announced.
- Intent to Runs will be made available for the positions being elected.
  - Should constitutional amendments be approved after Intent to Runs are sent out, updated Intent to Runs will be made available.
- Qualified candidates who are interested in being elected to a position are encouraged to fill out and submit an Intent to Run by the Sunday before the election at noon.
- Any Intents to Run that are submitted by the Sunday before the election at noon will be made available to the General Council prior to the election.

Opening the election
- “I move to open the election for ____ (Position)____.”
  - Requires a second.

Nominations
- All Intent to Run forms must be received the Sunday prior to the election at noon.
- Intent to Run forms will be sent out in the GC e-mail prior to the election meeting.
- “I move to open nominations for ____ (Position)____.”
  - Requires a second.
- Nominations will be opened, the names of those on the ballot (submitted an Intent to Run) will be read, and nominations from the floor will be heard.
- “I move to nominate ____ (Name)____ for ____ (Position)____.”
  - Requires a second.
  - Nominee may accept and run off the floor, or respectfully decline.
- Nominations will be closed; “I move to close nominations for ____ (Position)____.”
  - Requires a second.
- All candidates will exit the room.

Constitutional Duties
- Constitutional Duties of the position will be displayed and reviewed, and a list of expectations for the position will be created by the General Council prior to the speech.

Speech – 5 minutes for all positions
- Non-extendable.
- Candidates who submitted an official Intent to Run will be given the opportunity to present before candidates running off the floor.

Question and Answer – 15 minutes
- Begins after the candidate’s speech, without a motion.
- GC members will assist the President in creating a speakers list and keeping time.
- Can be extended by 15 minutes, or to the end of the speakers list (as it stands, or with speakers able to be added).
  - Example: “I move to extend question and answer by 15 minutes.”
- Cannot exceed 30 minutes.
- Questions cannot exceed 20 seconds.
• Candidate responses cannot exceed 1 minute.
• If a GC member is called on and their question has already been asked, they should “yield to redundancy.”
• If time has not run out and the speakers list is open, a motion may be made: “I move to end question and answer.”
  o Requires a second.
• If multiple candidates are running for a position, each will present a speech followed immediately by question and answer.

Discussion – 10 minutes
• All candidates must be outside the room.
• GC members will assist the President in creating a speakers list and keeping time.
• Speakers can only present a point that relates to topics that have been brought up in either the candidate’s speech, during Q&A, or on their Intent to Run (if submitted).
• All contributions of outside information must relate to the topics that have been brought up in either the candidate’s speech, during Q&A, or on their Intent to Run (if submitted), and must discuss the candidates’ qualifications, experience, or working relationships.
  o The President will be strict in calling individuals out of order for not having relevant, respectful, or original points.
  o After being called out of order three times, a GC member will lose their speaking privileges for the entire election.
• If a GC member is called on and their point has already been expressed, they should “yield to redundancy.”
• Can be extended by 10 minutes, or to the end of the speakers list (as it stands, or with speakers able to be added).
  o Example: “I move to extend discussion to the end of the speakers list with speakers being added.”
• Cannot exceed 20 minutes.
• Speaker time cannot exceed 30 seconds.
• If time has not run out and the speakers list is open, a motion may be made: “I move to end question and answer.”
  o Requires a second.

Voting
• All elections are to be concluded by a vote through secret ballot.
  o Candidates can be voted in by acclamation if motioned; “I move to adopt by unanimous consent.”
    ▪ Requires a second. Any dissent will result in a ballot vote.
• The vote count will not be released for any election.