Article I: Name

The name of this organization will be the Northeastern University Resident Student Association (herein “RSA”).

Article II: Purpose

The purpose of the RSA is to serve as the official liaison between the students living in Northeastern University (herein “University” or “NU”) residence halls and the staff and administration of the Department of Housing and Residential Life; to act as a programming organization to the students living in NU residence halls; to act as an advocacy body on behalf of the resident student population; to provide leadership development opportunities to resident students; to oversee residence hall councils; to strive to make NU residence halls a continually more serviceable and livable community; to aim for a membership that equally represents each of the residence halls on campus; to act in an advisory capacity to the resident students and the staff and administration of University offices in matters pertaining to NU residence halls; to be a means by which the Resident Activity Fee (herein “RAF”) is distributed; and to be the means by which the residence population affiliates itself with the NACURH Association of College and University Residence Halls, Inc. (herein “NACURH”).

Article III: Structure

The RSA will consist of the General Council, the Executive Board, the Officers, and a Residence Hall Council (herein “Hall Council”) in each residence hall complex. The voting membership of the General Council (herein “General Councilors”) will be limited to:

A. The Executive Board,
B. The Officers,
C. The Representatives,
D. The NRHH Liaison,
E. The Assistant Vice Presidents (herein “AVPs”),
F. One (1) representative from each Hall Council,
G. An at-large membership, open to all students paying the RAF in University Housing,
H. Any member of the NACURH Board of Directors or the Northeast Affiliate of College and University Residence Halls (herein “NEACURH”) Regional Board of Directors residing in University Housing,
I. Resident Assistant (herein “RA”) representatives.

Article IV: Membership

A. General Councilors must be in good standing, as defined by the Bylaws,
B. The RSA is committed to provide equal membership opportunities to all eligible members of the Northeastern residential community in accordance with the Equal Opportunity Policy of the University,

C. General Councilors representing a residence hall complex must reside in the residence hall complex they represent,

D. In the at-large membership of the General Council, membership shall be attained by completing and submitting to the Executive Board a membership petition with signatures of residents from the residence hall complex that the member will represent,

E. Resident Assistant representatives to the General Council shall be assigned their seats by completing and submitting to the Executive Board a membership petition with signatures of Resident Assistants from any residence hall complex on campus,

F. No member of the General Council may hold more than one voting right.

**Article V: The General Council**

The General Council is the deliberative body from which all authority vested in the RSA originates. The General Council has the following powers:

A. Hears, and forwards to appropriate University officials, legislation regarding residence hall life and policies of interest to or concerns of the NU resident population,

B. Represents the voice of the RSA constituency,

C. Approves the RSA budget, as defined by Article XI, with consent of the RSA Advisor(s),

D. Overrides any executive or committee decision by a two-thirds (2/3) vote,

E. Elects the Executive Board, the Officers and the Representatives of the RSA,

F. Removes any of the Executive Board, the Officers, Representatives, or General Councilors of the RSA,

G. Approves or rejects recommendations made by the various committees,

H. Retains all powers not specifically delegated in this Constitution,

I. Will represent any Hall Council that requests assistance interacting with the administration and staff of University offices,

J. Creates or eliminates, at will, positions within the RSA that are not part of the Executive Board and do not alter the General Council membership.

**Article VI: Procedures for Executive Board Members, Officers, and Representatives**

A. **Qualifications**:

1. Executive Board members, Officers, and Representatives must be students in good standing, excluding professional staff,

2. Executive Board members, Officers, and Representatives must live in NU housing for their full term of office, excluding summer sessions,

3. The Executive Board must hold half of their weekly scheduled office during the summer sessions,
4. In order to be nominated for President, a candidate must have served on the RSA Executive Board for a minimum of three (3) semesters prior to taking office. Two (2) summer sessions are equivalent to one full semester,

5. In order to be nominated for Vice President for Operations and Vice President for Advocacy, a member must have lived in NU housing and been a member of the General Council for a minimum of three (3) semesters,

6. In order to be nominated for Vice President for Engagement and Leadership or Co-Vice President for Programming and Collaboration, a member must have lived in NU housing for a minimum of two (2) semesters, and been a member of the General Council for a minimum of two (2) semesters,

7. In order to be nominated for National Communications Coordinator (herein “NCC”), a member must have lived in NU housing for a minimum of two (2) semesters, been a member of the General Council for a minimum of two (2) semesters, attended a minimum of one (1) NEACURH conference by the time of election, will attend the upcoming NACURH conference, and be an inducted and active member of NRHH at the start of their term,

8. In order to be nominated for Student Government Association (herein “SGA”) Representative, Alumni Affairs Coordinator (herein “AAC”), or Public Relations Officer (herein “PRO”) a member must have lived in University Housing for a minimum of one (1) full semester and been a member of the General Council for a minimum of one (1) full semester,

9. In order to be appointed Senior Resident Assistant (herein “SRA”) Representative, they must have been an NU Resident Assistant for a minimum of two (2) full semesters, and be a Senior Resident Assistant for the full term of office,

10. The President and the Vice President for Operations may not be employed by Residence Life as a Resident Assistant during the time they are in office,

11. The Vice President for Engagement and Leadership may not be employed by Residence Life as a Senior Resident Assistant during the time they are in office.

12. No Executive Board member of the RSA may simultaneously hold multiple positions on the Executive Board or among the Officers or Representatives of the RSA or another Executive Board on the NRHH or Hall Council,

13. No Executive Board member, Officer, or Representative of the RSA may simultaneously hold any position on any Board of Directors of NACURH or any of its subsections,

14. No Officer or Representative of the RSA may simultaneously hold another Officer or Representative position.

B. Nominations/Elections

The General Council will hold nominations and elections for the positions of President, Vice President for Operations, Vice President for Advocacy, Vice President for
Engagement and Leadership, Co-Vice Presidents for Programming and Collaboration, National Communications Coordinator, Alumni Affairs Coordinator, Public Relations Officer, and SGA Representative. Nominations will be opened by the General Council during a meeting in the spring semester. At the following meeting, the General Council will hear addresses of the candidates and hold the elections.

1. A minimum of three weeks advance notice will be given when the date of the election is determined,
2. Executive Board members, Officers, and Representatives elected during the spring semester will be officers-in-training for the remainder of the semester, and will take office the first day of the spring/summer 1 intersession,
3. The terms of office will begin on the first day of spring/summer 1 intersession and end on the last day of the spring semester,
4. If, and only if, no eligible General Councilor is willing to be nominated for an Executive Board position, an Officer position or a Representative position, the General Council will have the power to waive specific qualifications for that office, pending a 2/3 majority vote. This excludes qualifications 1, 2, and 3 as outlined in article VI section A.

C. Appointments

The SRA Representative will be appointed and approved by the majority of the Executive Board to ensure that the position is filled at the start of the fall semester. The Vice President for Operations will facilitate the appointment process.

D. Removal/Vacancies

1. If an Executive Board member, Officer or Representative, excluding the SRA Representative, resigns or is removed from office on or before December 31st at 11:59 PM, then their replacement will serve in the position in an acting capacity until the General Council can convene for an election.
2. If an Executive Board member, Officer or Representative, excluding the SRA Representative, resigns or is removed from office after December 31st at 11:59 PM, then their replacement will serve in the position in an acting capacity until the end of their term of office.
3. The replacement will be determined as follows:
   a. The replacement for the President will be an elected Vice President, following the order of succession as stated in the Bylaws,
   b. The replacement for a Vice President who has one (1) Assistant Vice President will be their Assistant Vice President,
   c. The replacement for a Vice President who has two (2) or more Assistant Vice Presidents will be one of their Assistant Vice Presidents appointed by the Executive Board,
Constitution
Resident Student Association

The replacement for a Vice President who has failed to designate an Assistant Vice President will be a General Councilor appointed by the Executive Board,

e. The replacement for an, AAC, PRO, or SGA Representative will be a General Councilor appointed by Executive Board,

4. If the SRA Representative resigns or is removed from office, the Executive Board will appoint a Senior Resident Assistant to serve in the position for the remainder of the term; a Resident Assistant General Councilor may be appointed to serve in the interim.

Article VII: Executive Board

A. President

The President is the Chief Executive Officer of the RSA and is responsible for executing all policies and programs. The President has the following powers and responsibilities:

1. Approves or vetoes legislation with their signature within seven days of General Council approval,
2. Is the spokesperson for the RSA,
3. Appoints student members to NU committees or directs appointment to the appropriate Vice President,
4. Chairs the Executive Board, and is responsible for recording the minutes of the Executive Board meetings or delegates the responsibility thereof,
5. Chairs the General Council,
6. Chairs the Executive Affairs Committee, the existence of which is at the discretion of the President,
7. Possesses and shares any liaison authority possessed by the Vice Presidents,
8. Does not have voting privileges except in the case where their vote will change the outcome in the General Council or the Executive Board, in which case the President will vote,
9. Serves as a secondary liaison to the Student Activities Business Office and RSA Advisor(s) with signing authority,
10. Appoints the role of Parliamentarian at the start of the fall semester, or earlier should the need arise,
11. Has the power to create or eliminate, at will, positions within the RSA that are not part of the Executive Board and do not alter the membership of the General Council,
12. Has the ability to approve requests from Executive Board members for additional AVPs,
13. Is responsible for the general supervision of the Executive Board and Officers of the RSA,
14. Meets with, advises, and monitors the responsibilities of the Officers as needed,
15. Is required to hold five (5) scheduled office hours per week.

B. Vice President for Operations

The Vice President for Operations is the Chief Operating Officer of the RSA. The Vice President for Operations has the following powers and responsibilities:

1. Chairs the Operations Committee, the existence of which is at the discretion of the Vice President for Operations,
2. Co-chairs the Hall Council Committee,
3. Fields requests for all cash and budgetary transactions,
4. Produces all financial reports as requested by members of the General Council, and RSA Advisor(s),
5. Is responsible for maintaining, processing, and executing the business and financial affairs of the RSA,
6. Has the rights and privileges of a General Councilor,
7. Meets with, advises, and monitors the responsibilities of the SRA Representative as needed,
8. Possesses liaison authority with the Student Activities Business Office and other NU offices in regards to the RAF,
9. Assumes the Presidency in the event that the President is unable to perform the duties of that office,
10. Serves for the President in the President’s absence,
11. Keeps accessible records of the RSA including attendance and other eligibility records of the membership,
12. Is responsible for recording and producing the minutes of the General Council or delegating the responsibility thereof,
13. Is responsible for maintaining the internal communications of the RSA,
14. Acts as the RSA office manager, including inventory management,
15. Oversees the improvement and development of the RSA’s use of technology,
16. Coordinates Hall Council elections, per the guidelines in Article XIII, and maintains Hall Council rosters,
17. Coordinates the operational aspects of General Council elections,
18. Appoints, at will, up to two (2) Assistant Vice President(s) for Operations, with the ability to request additional AVPs as necessary,
19. Is required to hold four (4) scheduled office hours per week,
C. **Vice President for Advocacy**

The Vice President for Advocacy is the Chief Advocacy Officer of the RSA. The Vice President for Advocacy has the following powers and responsibilities:

1. Chairs the Advocacy Committee,
2. Assists the RSA constituency in addressing their grievances and complaints related to the residential experience,
3. Possesses liaison authority with the Department of Housing and Residential Life and any other University offices regarding housing services and the quality of life in NU housing,
4. Has the rights and privileges of a General Councilor,
5. Meets with, advises, and monitors the responsibilities of the SGA Representative as needed,
6. Appoints, at will, up to two (2) Assistant Vice President(s) for Advocacy, with the ability to request additional AVPs as necessary,
7. Is required to hold four (4) scheduled office hours per week.

D. **Vice President for Engagement and Leadership**

The Vice President for Engagement and Leadership is the Chief Development and Training Officer of the RSA. The Vice President for Engagement and Leadership has the following powers and responsibilities:

1. Chairs the Engagement and Leadership Committee,
2. Co-chairs the Hall Council Committee,
3. Works with the other Vice Presidents to develop and implement training and resources for the Assistant Vice Presidents,
4. Is responsible for the training of the General Council,
5. Is responsible for the training and engagement oversight of Hall Councils,
6. Coordinates RSA recruitment and retention initiatives,
7. Is responsible for recruiting and retaining a diverse General Council, equitably representing the residential population,
8. Is responsible for the planning and execution of internal conferences,
9. Has the rights and privileges of a General Councilor,
10. Appoints, at will, up to two (2) Assistant Vice Presidents for Engagement and Leadership, with the ability to request additional AVPs as necessary,
11. Is required to hold three (3) scheduled office hours per week.
E. **Co-Vice Presidents for Programming and Collaboration**

The two (2) Co-Vice Presidents for Programming and Collaboration are the Chief Programming and Collaboration Officers of the RSA. Each Co-Vice President for Programming and Collaboration has the following powers and responsibilities:

1. Co-Chairs the Programming and Collaboration Committee,
2. Is responsible for the planning and execution of programs and events that are beneficial to the RSA constituency,
3. Is responsible for the planning and execution of collaborative programs and initiatives with other student groups and University Departments and offices that are beneficial to the RSA constituency,
4. Is required to work cohesively and divide up programs and responsibilities with their Co-Vice President for Programming and Collaboration throughout their term of office,
5. Has liaison authority with the Center for Student Involvement and other university organizations in the area of programming and collaboration,
6. Has the rights and privileges of a General Councilor,
7. Appoints, at will, up to two (2) Assistant Vice President(s) for Programming and Collaboration, with the ability to request additional AVPs as necessary,
8. Is required to hold four (4) scheduled office hours per week.

F. **National Communications Coordinator**

The NCC is a recognized Vice President of the RSA. The National Communications Coordinator has the following powers and responsibilities:

1. Chairs all conference delegations,
2. Chairs the NEACURH Committee, the existence of which is at the discretion of the NCC,
3. Represents NU as the NCC at NACURH and NEACURH conferences,
4. Represents NACURH at the RSA meetings,
5. Oversees the RSA fundraising with corporate partners of NACURH or their equivalents with the advice from the Executive Board,
6. Has liaison authority with other delegations at regional and NACURH conferences, regional and NACURH boards, and NCCs,
7. In addition to the provisions set forth in this constitution, will adhere to the NCC duties as set forth in the NACURH governing documents and to all the policies set forth by NACURH and NEACURH, as well as following the guidelines set forth in the NCC manual,
8. Serves as the role of RSA Liaison with the NRHH in conjunction with NRHH Liaison,
9. Has the rights and privileges of a General Councilor,
Constitution

Resident Student Association

10. Brings programming and administrative ideas from conferences to the University community,
11. Coordinates the planning of the RSA/NRHH End of Year Awards Banquet in conjunction with the NRHH Vice President for Major Events,
12. Appoints, at will, one (1) Assistant National Communications Coordinator. The Assistant National Communications Coordinator is recognized as an AVP,
13. Is required to hold four (4) scheduled office hours per week.

Article VIII: Officers

A. Alumni Affairs Coordinator

The AAC is the official liaison between the RSA and the NRHH alumni and the RSA. The AAC has the following powers and responsibilities:

1. Works with the RSA and the NRHH to maintain constant communication with the alumni,
2. Maintains contact information for all RSA and NRHH alumni, in conjunction with the NRHH Vice President for Membership,
3. Works with the Executive Board to coordinate alumni events,
4. Sends newsletters to RSA and NRHH alumni at least once every semester,
5. Makes recommendations to the General Council about how to utilize the resources of the alumni,
6. Chairs the Alumni Affairs Committee, the existence of which is at the discretion of the AAC,
7. Is required to hold two (2) scheduled office hours per week.

B. Public Relations Officer

The PRO has the following powers and responsibilities:

1. Promoting the image and presence of the RSA and its activities to the student body, staff, and administration,
2. Is responsible for being the voice of the RSA through social media sites and the RSA website, in conjunction with the RSA Executive Board,
3. Submits press releases to campus media regarding upcoming RSA events and current business,
4. Works with the relevant RSA leadership to develop marketing and promotional strategies,
5. Is responsible for liaising with other organizations or offices in a manner that promotes RSA as related to RSA’s public relations,
6. Holds two (2) scheduled office hours per week.
Article IX: Representatives

A. Student Government Association Representative

The SGA Representative is the official representative of the RSA to the SGA. The SGA Representative has the following powers and responsibilities:

1. Represents the RSA at all of the SGA meetings,
2. Reports to the RSA at each meeting on the previous SGA meeting(s),
3. Provides minutes to the RSA General Council of the previous SGA meeting(s) upon request,
4. Is allowed to have no more than two (2) unexcused absences from Student Senate meetings per semester,
5. Is required to meet all the requirements and responsibilities of a Special Interest Senator as prescribed by the SGA,
6. Serves on an SGA committee that is relevant to the mission of the RSA,
7. Works to maintain awareness or involvement of projects that impact the residential experience,
8. Has the rights and privileges of a General Councilor.

B. Senior Resident Assistant Representative

The SRA Representative is the official representative of the RSA to the Senior Resident Assistants. The SRA Representative has the following powers and responsibilities:

1. Represents the RSA at SRA Meetings,
2. Reports to the RSA at each meeting on the previous SRA meeting,
3. Provides minutes to the RSA Executive Board of the previous SRA meeting upon request,
4. Is allowed to have no more than two (2) unexcused absences from SRA meetings per semester.

Article X: National Residence Hall Honorary Liaison

The NRHH Liaison is an elected member of the NRHH Executive Board. The NRHH Liaison has the following powers and responsibilities:

A. Reports to the RSA General Council on the happenings of the NRHH,
B. Serves as the official liaison authority to the RSA Executive Board from the NRHH,
C. May be requested to attend the RSA Executive Board meetings at the discretion of the RSA Executive Board,
D. Collaborates with the RSA liaison to NRHH to facilitate communication between the Executive Boards,
E. Votes on behalf of the NRHH General Council.
Article XI: Assistant Vice Presidents

The Assistant Vice President(s) for Operations, Advocacy, Engagement and Leadership, Programming and Collaboration, and National Communications Coordinator will be appointed by the respective Vice President for each area with the advice and consent of the Executive Board. Assistant Vice Presidents must live in NU housing for their full term of office, excluding summer sessions. Each Assistant Vice President has the following responsibilities:

A. Aids the Vice President with the administration of the Vice President’s responsibilities,
B. Holds liaison authority to the area for which the individual has been appointed,
C. Must attend their Vice President’s committee meetings if the committee exists,
D. Has the rights and responsibilities of a General Councilor,
E. The term of an Assistant Vice President will be that of their supervising Vice President,
F. Holds two (2) scheduled office hours per week.
G. Can be removed from their position by their respective Vice President upon approval of the Executive Board.

Article XII: Regional/NACURH Board of Directors Member(s)

Any member of RSA that is elected to serve as a member of the Regional Board of Directors, NACURH Board of Directors, or NACURH Executives has the following powers and responsibilities:

A. Has the rights and responsibilities of a General Councilor,
B. Is required to meet with the RSA President at least once per month to assure communication between the RSA President and the board member.

Article XIII: Residence Hall Councils

A. Purpose
   1. The purpose of the Hall Councils is:
   2. To serve as the official liaison between the residents of their respective residence hall(s) and its staff,
   3. To plan and execute events and programs for the constituents living in their respective residence complex,
   4. To strive to make their respective residence complex a welcoming community,
   5. To be the voice of the students living in their respective residence complex.
B. Structure

1. Each Hall Council executive board consists of four positions:
   a. The President who is the chief executive, will chair the meetings, and will meet with Residential Life staff as needed;
   b. The Vice President who serves as the primary liaison between the Hall Council and its residents and the RSA and must remain a General Councilor in good standing during their term of office;
   c. The Treasurer who is responsible for the financial management of the Hall Council; and
   d. The Secretary who is responsible for weekly minutes and reports as required by the Vice President for Operations,

2. Further roles and responsibilities of the Hall Council can be added by the Vice President Operations and the Vice President for Engagement and Leadership as seen fit,

3. The positions of President, Vice President, and Secretary may be filled by a Resident Assistant only when there are no qualified non-staff interested in the position,

4. The existence, structure, and procedures of Summer Hall Councils will be at the discretion of the Vice President for Operations, the Vice President for Engagement and Leadership, and the RSA Advisor(s) based on interest.

C. Authority

The authority of the Hall Council is derived from this Constitution. Hall Councils may not adopt a constitution of their own, but are permitted to adopt Bylaws, legislation, and other rules that will govern their own internal structure and procedures where they do not conflict with any portion of this Constitution, or any Bylaws, rules, or procedures that RSA may adopt.

D. Recognition

In order for a Hall Council to receive recognition from the RSA, it must qualify as a functional Hall Council according to the Bylaws.

E. Elections

Hall Council elections will be run by the RSA within the first three (3) weeks of the fall semester and the terms of office will end on the last day of the spring semester. After the initial election, Hall Councils will be responsible for developing and administering procedures to fill vacancies in their Executive Boards under provisions set by the Vice President for Operations.
Article XIV: National Residence Hall Honorary

The purpose of the NRHH is to provide recognition for those who have made outstanding contributions and spent vast amounts of time and effort in the advancement of the residence hall system and life within residence halls on campus. The Janet P. Mackie Chapter of the NRHH also exists to better the Northeastern University and surrounding Boston community through service and a commitment to local involvement. The RSA will be supportive of the NRHH as their sister organization.

Article XV: Resident Activity Fee and Fundraising

A. Purpose

The RAF is the means by which the General Council and residents of NU housing will fund programs and initiatives that service and benefit the residence hall community. The detailed descriptions of the operations of the Resident Activity Fee, including the requesting of funds, will be defined by the Resident Activity Fee Manual.

B. Allocation

1. Forty-six and one half percent (46.5%) of the RAF is to be distributed for Residence Life Student Organizations. Forty-eight and one half percent (48.5%) is to be distributed to each of the halls for programming, advocacy and equipment expenses. Five percent (5%) will be allocated for Ticketing.

2. Of the funds distributed to the halls for programming, sixty-two and one half percent (62.5%) is reserved for programs conducted by Resident Assistants for the residents. Thirty percent (30%) is to be used at the discretion of the Hall Councils for programs. The remaining seven and one half percent (7.5%) is accumulated in an equipment fund. Two and one half percent (2.5%) of the equipment fund is reserved for major purchases. Funding requests from the major purchases line must be pre-approved by the RAF Budget Advisor. The remaining five percent (5%) of the equipment fund will be reserved for Office or Hall Supplies. None of the funds reserved for the Hall Councils may be used without the expressed permission of the Hall Councils.

3. Of the funds distributed to the Residence Life Student Organizations, eighty-eight percent (88%) is reserved for RSA. This eighty-eight percent (88%) will be subdivided, allocating seventy-nine and one half percent (79.5%) to the RSA General Council budget lines, and the remaining eight and one-half percent (8.5%) to Executive Board Stipends. Ten percent (10%) is reserved for NRHH General Council. The remaining two percent (2%) of the equipment or office supplies line is reserved for the shared office space of NRHH and RSA.

4. The programming funds allocated to the halls will be divided by the number of RSA constituents living in NU residence halls to arrive at a per capita figure. Each hall will receive the product of this per capita figure multiplied by the number of
residents, except for two and one half percent (2.5%) allocated to major purchases, which will be considered a campus-wide fund that any hall can pull from,

5. Requests for equipment over two hundred and fifty dollars can be made from the major purchases line to the RAF Budget Advisor at any time to purchase equipment to benefit the residence hall community. All equipment purchased must be inventoried on a semesterly basis,

6. At any point, a RSA General Councilor may question how well any Executive Board member utilizes the funds allocated to them,

7. At any point, a RSA General Councilor may question how well any Executive Board member fulfills their responsibilities in a manner in which their stipend is justified,

8. Resident Assistants who have exhausted their funds may request funding from the rollover budget or their respective Hall Council. Hall Councils who have exhausted their funds may request funding from their Resident Assistants or the rollover budget. Neither Hall Councils nor Resident Assistants are obligated to allow one another the use of the funds that have been allocated to them. In the case of a lack of an established Hall Council, the allocated Hall Council budget will be allocated to Resident Assistants,

9. Any funds unused will be retained in the rollover budget to be requested according to the RAF manual,

10. Any funds raised through corporate partners of NACURH or equivalents, such as Our Campus Market, shall be kept in their own budget line with signing authority given to the NCC. These funds will be exempt from the spending limits set in the RAF manual (but may not fund prohibited items, as outlined in the manual) and will not transfer to the rollover fund,

11. The Vice President for Operations and the Operations Committee, if it is established, as well as the Student Activities Business Office will monitor the RAF spending and allocation.

C. Eligibility for Funding

1. In order to be eligible to receive Hall Council funds, a residence complex must have a functional Hall Council as defined by the Bylaws,

2. If a Hall Council’s funds are frozen or it is not eligible for funding, the Hall Council may appeal to the Executive Board or the Student Activities Business Office,

3. Any Hall Council account that remains inactive for one semester will have no additional funding added for the next semester.
D. Spending Authority

1. The track of Spending Approval for all Hall Council, RA Staff, and General Council transactions will proceed as follows:
   a. From Hall Council to Hall Council Treasurer to Residential Life Staff member to Student Activities Business Office,
   b. From RA to SRA to Residence Director to Student Activities Business Office,
   c. From RSA General Council to Budget Line Signer to Vice President for Operations to RSA Advisor to Student Activities Business Office,
   d. From NRHH General Council to Vice President for Administration and Finance to NRHH Advisor to Student Activities Business Office,

2. In the event of a temporary absence of a Residence Director (herein “RD”) in a residence hall complex, approval authority can be transferred to an appointed replacement with consent from the Student Activities Business Office,

3. In the event of a temporary absence of an Executive Board member, approval authority can be transferred to an appointed replacement with consent of the Vice President for Operations and the Student Activities Business Office,

4. Only the RSA and NRHH Executive Boards have spending authority of their respective General Council funds. Spending authority is given to non-executive board members only at the time the budget is passed.

5. The spending authority for each RSA General Council budget line is to be declared in the RSA Constitutional Bylaws,

6. No change to the amount of the Resident Activity Fee shall be permitted without the approval of the RSA General Council.

Article XVI: Boards and Committees

A. Executive Board

The Executive Board will consist of the President, Vice President for Operations, Vice President for Advocacy, Vice President for Engagement and Leadership, Co-Vice Presidents for Programming and Collaboration, and a National Communications Coordinator. The duties of the Executive Board consist of:

1. Setting the date, time, and place of General Council meetings,
2. Acting for the General Council when it is not possible to wait for the next General Council meeting for a decision on an issue. The Executive Board will not have this authority when the issue involves major policy changes or adoptions, which will affect the majority of the resident student population,
3. Setting goals and expectations for the RSA Advisor(s),
4. Meeting with senior officers of the Department of Housing and Residential Life as needed,
5. Producing and distributing an agenda for the General Council meeting to the General Councilors,
6. Verifying that nominees for office meet qualifications for nomination,
7. Ensuring the personal and professional development of their respective AVPs, should they choose to appoint any,
8. Collectively setting standards for, implementing, and executing evaluations of all programs and initiatives they plan throughout their term.

B. Executive Affairs Committee
The Executive Affairs Committee will assist the President in completing ad hoc projects. The Executive Affairs Committee will make recommendations regarding the Constitution and Bylaws. The President will chair the Executive Affairs Committee.

C. Operations Committee
The Operations Committee will assist the Vice President for Operations in executing their duties. The Operations Committee will make recommendations to the General Council on the RSA’s budgetary and financial matters. The Operations Committee will be responsible for developing the General Council’s budget for presentation to the General Council. The Operations Committee will make recommendations to the General Council on the administrative management of the RSA. The Vice President for Operations will chair the Operations Committee.

D. Advocacy Committee
On behalf of the RSA, the Advocacy Committee will make recommendations on the policies and objectives in the area of residential experiences. The Advocacy Committee will execute all of the RSA’s advocacy initiatives and will strive to achieve all RSA objectives in residential experiences. The Vice President for Advocacy will chair the Advocacy Committee.

E. Engagement and Leadership Committee
The Engagement and Leadership Committee will assist the Vice President for Engagement and Leadership in executing their duties. The Engagement and Leadership Committee will be responsible for the development, execution, and evaluation of the RSA’s internal conference and recruitment and retention initiatives. The Vice President for Engagement and Leadership will chair the Engagement and Leadership Committee.
F. Programming and Collaboration Committee

The Programming and Collaboration Committee will make recommendations to the General Council on the RSA’s programming and collaboration matters. The Programming and Collaboration Committee will be responsible for the development, execution, and evaluation of the RSA’s programs and events, including those co-sponsored. The Programming and Collaboration Committee will assist the Co-Vice Presidents for Programming and Collaboration in executing their duties. The Co-Vice Presidents for Programming and Collaboration will co-chair the Programming and Collaboration Committee.

G. NEACURH Committee

The NEACURH Committee will keep RSA and NRHH members involved and informed about NEACURH and NACURH. The NEACURH committee will encourage participation of the Residential Life community in regional and NACURH initiatives. The NEACURH committee, in conjunction with the NRHH, will plan the RSA/NRHH End of the Year Banquet. The National Communications Coordinator will chair the NEACURH Committee.

H. Alumni Affairs Committee

The Alumni Affairs Committee will work with both the RSA and the NRHH Executive Boards to maintain constant communication with the alumni of both organizations. The Alumni Affairs Committee will make recommendations to the RSA General Council on how to utilize the resources of the alumni. The Alumni Affairs Committee will assist the AAC in executing their duties. The Alumni Affairs Coordinator will chair the Alumni Affairs Committee.

I. Hall Council Committee

The Hall Council Committee will assist the Vice President for Operations and the Vice President for Engagement and Leadership with promoting hall council developments, programs and initiatives. The Hall Council Committee will encourage participation of the RSA General Council in Hall Council initiatives. The Vice President for Operations and the Vice President for Engagement and Leadership will co-chair the Hall Council Committee.

Article XVII: Advisors

J. Resident Student Association Advisor(s)

1. As stated in the Student Activities Handbook, the RSA advisors must be full-time Northeastern faculty or staff members,

2. The Executive Board, with the advice and consent of the General Council, will choose the Advisor(s) of the RSA,
Constitution

Resident Student Association

3. The RSA Advisor(s) supports and guides the organization in its initiatives as long as they are not in violation of the RSA Constitution, Bylaws, or University regulations/guidelines,

4. The RSA Advisor(s) work with the Executive Board to best meet the goals and expectations of the RSA,

5. The RSA Advisor(s) will act as a facilitator and intermediary for the organization,

6. The RSA Advisor(s) will each attend at least one General Council meeting in a semester and one RSA General Council sponsored program in a semester,

7. The RAF Budget Advisor, hired by the Student Activities Business Office, is responsible for approving all RSA financial transactions.

K. Hall Council Advisor

1. Each Hall Council will have at least one Advisor,

2. The programming advisors to the Hall Councils will be a Residential Life staff member from the respective residence hall complex. Resident Assistants, excluding the RSA Executive Board, may hold positions as assistant advisors, but may not approve or deny the use of Hall Council funds,

3. A professional Residential Life staff member is responsible for approving all of their Hall Council's financial transactions prior to submission to the Student Activities Business Office.

Article XVIII: Parliamentary Authority

The rules of order as established in the most current edition of Robert's Rules of Order: Newly Revised will govern the RSA in all cases in which they are necessary and where they are not in conflict with any portion of this Constitution or any Bylaws, rules, or procedures that the RSA may adopt.

Article XIX: Amendments

After this constitution is approved by the Vice President for Student Affairs, it can only be amended by a two-thirds (2/3) vote of the General Council followed by an approval of two-thirds (2/3) of all the Hall Councils and two-thirds (2/3) of the NRHH. After an amendment is approved, it will take effect as soon as it is approved by the Vice President for Student Affairs.
Article XX: RSA Approval

This document has been approved as amended.

Andrew Smith  
President  
Resident Student Association  
Northeastern University

Article XIX: University Approval

This document, with accompanying Bylaws, is approved.

Madeleine Estabrook  
Vice President for Student Affairs  
Northeastern University
## Versions and Amendments

<table>
<thead>
<tr>
<th>Amendments</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Constitution</td>
<td>June 1990</td>
</tr>
<tr>
<td>Second Constitution</td>
<td>June 1991</td>
</tr>
<tr>
<td>Current Constitution</td>
<td>August 1992</td>
</tr>
<tr>
<td>First Amendments</td>
<td>March 1993</td>
</tr>
<tr>
<td>Second Amendments</td>
<td>April 1995</td>
</tr>
<tr>
<td>Third Amendments</td>
<td>October 1997</td>
</tr>
<tr>
<td>Fourth Amendments</td>
<td>August 1998</td>
</tr>
<tr>
<td>Fifth Amendments</td>
<td>June 1999</td>
</tr>
<tr>
<td>Sixth Amendments</td>
<td>April 2001</td>
</tr>
<tr>
<td>Seventh Amendment</td>
<td>July 2001</td>
</tr>
<tr>
<td>Eighth Amendments</td>
<td>April 2002</td>
</tr>
<tr>
<td>Ninth Amendments</td>
<td>August 2003</td>
</tr>
<tr>
<td>Tenth Amendments</td>
<td>July 2004</td>
</tr>
<tr>
<td>Eleventh Amendments</td>
<td>April 2005</td>
</tr>
<tr>
<td>Twelfth Amendments</td>
<td>March 2007</td>
</tr>
<tr>
<td>Thirteenth Amendments</td>
<td>April 2008</td>
</tr>
<tr>
<td>Fourteenth Amendments</td>
<td>April 2009</td>
</tr>
<tr>
<td>Fourteenth Amendments</td>
<td>August 2009</td>
</tr>
<tr>
<td>Fifteenth Amendments</td>
<td>July 2010</td>
</tr>
<tr>
<td>Sixteenth Amendments</td>
<td>April 2012</td>
</tr>
<tr>
<td>Seventeenth Amendments</td>
<td>March 2013</td>
</tr>
<tr>
<td>Eighteenth Amendments</td>
<td>March 2014</td>
</tr>
<tr>
<td>Nineteenth Amendments</td>
<td>March 2015</td>
</tr>
<tr>
<td>Twentieth Amendments</td>
<td>March 2016</td>
</tr>
<tr>
<td>Twenty First Amendments</td>
<td>March 2016</td>
</tr>
<tr>
<td>Twenty Second Amendments</td>
<td>March 2016</td>
</tr>
<tr>
<td>Twenty Third Amendments</td>
<td>April 2016</td>
</tr>
</tbody>
</table>